

P.R.E.P. REGISTRATION ONLINE GUIDELINES 2017-2018

All children currently in the PREP program must re-register for the coming year.
Home School and Volunteer Families must register with Patti.

REGISTRATION WILL BE ACCESSABLE ON SATURDAY, APRIL 1ST AT MIDNIGHT!

How to Register for 2017-2018 PREP:

1. Online Registration and payment:
 - a. Go to the Parish Website and click on: Parish Life: Religious Education
 - b. Complete the Registration form
 - c. Go to Submit
 - d. You will then be sent to a link where you can make your payment
 - e. Complete payment must be made, by use of a credit card. (Processing charge of \$5.00 for use of the card)
 - f. Once payment is complete your Registration will be submitted to the Religious Education Office.
 - g. Signature forms will be filled out on September 17, 2017 on the First Day of P.R.E.P.

2. Alternative P.R.E.P. Registration:
 - a. Location: School Office
 - b. Dates and Times:

Sunday – April 2	12:30 p.m. – 2:30 p.m.
Sunday – April 9	9:00 a.m. – 12:30 p.m.
Thursday – April 27	3:00 p.m. – 6:00 p.m.
 - c. No forms needed, an update will be completed in person
 - d. Please have any changes from your previous year available.
Ex: change of address, insurance cards, contact information, change in your child's health or school needs, etc.

3. **REGISTRATION FEES:**

Visa and Master card will now be accepted at either Registration!
Cost for Registration:
1 Child - \$180.00
2 Children - \$285.00
3 or more Children - \$350.00
Confirmation Fee - \$50.00 due at registration

Accepted payments are: Cash, Check or Credit Card.
(\$5.00 processing fee will be charged in addition to the
Registration Fee for credit card usage at either Registration.)

*A financial concern will not prevent a child from attending our program. A Payment Plans is provided. Partial payments are accepted in April at Registration with remaining payments due in September, and December. If additional financial assistance is needed an approval from Father Di Maria is required **prior to registration.***

4. PREP Class Schedules:

GROUP 1 – PREP 9-10:30 AM
GROUP 2 – PREP 10:30 AM–12:15 PM

*Classrooms are assigned on a “first come first serve” basis. 9:00 a.m. PREP is popular please register early if you prefer this class.

All children registered after April 30th will not be guaranteed a class choice or time choice, and will be charged a "Late Fee."

*Being in a carpool does not guarantee a desired class. Please register early if you intend to carpool.

*Are you interested in Volunteering? We would love to have you!

Our volunteers are the core of our P.R.E.P. program. If you have a desire to be part of a Faith sharing ministry here at Sacred Heart Church, please consider being part of our PREP Family by being a Catechist, Assistant, or Hall Monitor. A discount is received for your volunteer time.

If you have any questions or concerns, please contact the Religious Education Department at:

610-948-5915 or email
religioused@sacredheartroyersford.org.

N. B. In order to prepare properly for the 2017-2018 PREP year (catechists, assistants, materials) we need to have an accurate enrollment number. Please help us achieve this by registering your child(ren) in a timely manner. All registrations submitted after April 30, 2017, will be charged a \$30.00 late fee per family. (DA)

ADDITIONAL INFORMATION NEEDED AT THE TIME OF REGISTRATION:

-A Baptismal Date, Church of the Baptism and the Church's location is required for ALL Children and must be provided on the registration form

-If you are new to our program or have a child entering Level 1, please bring a copy of his/her baptismal certificate.

-If your child has received their sacraments at another parish, please fill in those areas

-If your child has learning needs, physical disabilities please include this information.

-If your child has medical needs, medication or any other health or physical information we should know about, (e.g. asthma, food allergies, etc.) please have this available. Please have Medical Insurance information with you.

-If your child does not live with his or her biological parents and a custody issue is in place, please have that information available as well as a copy of the court documents.

VACATION BIBLE SCHOOL

REGISTRATION FORM IS ON LINE...PLEASE FILL OUT THE FORM AND SUBMIT... FOLLOW THE LINK FOR CREDIT CARD PAYMENT.

Open to all Children in Kindergarten - 5th grade!
Dates: Sunday, June 25th thru Thursday, June 29th
Time: 9:30 a.m. - 11:30 a.m.
Location: Sacred Heart Gym

COST:

1 CHILD - \$55.00

2 OR MORE CHILDREN - \$100.00

PLEASE ADD AN ADDITIONAL \$5.00 FOR THE USE OF A CREDIT CARD.

ALTERNATE REGISTRATION DATES: Location at Sacred Heart School)

Sunday - April 2 12:30 p.m. - 2:30 p.m.

Sunday - April 9 9:00 a.m. - 12:30 p.m.

Thursday - April 27 3:00 p.m. - 6:00 p.m.